

Underwriter Quote Refresher Course Outline



The intended audience for this course is Underwriters who are already using the Platform.

The Aim of the Underwriter Quote Refresher Course is to familiarise delegates with the PPL platform and for delegates to gain practical experience of quoting using the system. The course is an instructor led course of 1 hour in length. Delegates will be provided with laptops to facilitate hands on experience as they work through set scenarios.

At the end of the course, delegates will be able to:

- Navigate around the Dashboard
- Review and respond to new Quotes, including layered and sectioned risks both as an Open Market Underwriter
- Review and respond to new Declaration Quotes as a Facility Market

The Learning Programme is shown below

Step	Content	Method of Learning	Approximate Timings
Introduction	<ul style="list-style-type: none">• Introduction to Course• Aim/Learning Outcomes• Log in• Dashboard Navigation	Trainer demonstration and PowerPoint presentation	15 mins
Quotes	<ul style="list-style-type: none">• Overview of all features and links• Reviewing a new Quote request• Responding to a Quote request	Delegates hands on practical	30 mins
Declaration Quotes	<ul style="list-style-type: none">• Responding to a Declaration Quote request	Trainer demonstration	5 mins
Close	<ul style="list-style-type: none">• Any further questions• Feedback survey completion	Discussion	10 mins